

**SPECIAL MEETING
EDUCATION ACHIEVEMENT AUTHORITY**

 X **BOARD OF DIRECTORS**

 X **EXECUTIVE COMMITTEE**

Date: September 10, 2014
Time: 12:30 PM
Location: Wayne County Community College
1001 West Fort Street
The Frank Hayden Community Room, #236
Detroit, Michigan 48226

MINUTES

The meeting was called to order by Chairperson Joyce Hayes Giles at 12:36 PM. Chairperson Hayes Giles reminded the Executive Committee and the public that this was a Special Meeting of the EAA Executive Committee.

I. Roll Call

Chairperson Hayes Giles asked Tyrone Winfrey to call the roll of the Board of Directors.

Carol Goss*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Joyce Hayes Giles, Chairperson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael Morris*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
William Pickard*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Roy Roberts, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Kim Schatzel*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Shirley Stancato, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mary Treder-Lang*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Dr. Timothy Wood*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Chairperson Hayes Giles asked Tyrone Winfrey to call the roll of the Executive Committee Members.

A quorum of the EAA Executive Committee was determined at 12:37 p.m. *Members Goss, Morris, Pickard, Schatzel, Treder-Lang and Wood were present via the EAA Conference line.

Executive Committee Attendance:

Carol Goss*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Joyce Hayes Giles, Chairperson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael Morris*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
William Pickard*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Roy Roberts, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent

A quorum of the EAA Executive Committee was determined at 12:38 p.m. * Members Goss, Morris, and Pickard were present via the EAA Conference line.

II. Approval of Agenda

Chairperson Hayes Giles asked the EAA Board if they had any suggested changes on the agenda. There were none.

Chairperson Hayes Giles asked for a motion to approve the agenda.

Motion: Member Stancato
Support: Member Goss
Ayes: 8 Nays: 0

The motion was carried.

III. New Business

A. Discussion of Chancellor Candidates and Interviews Previously Conducted

Chairperson Hayes Giles discussed the next item on the agenda: discussion of the Chancellor candidates and interviews previously conducted. She also discussed the Board's ranking process with all Board members and asked for suggestions.

Member Stancato discussed her thoughts and concerns about how quickly the process was moving. She stated that she had reviewed this process so far and is concerned that the public had not been given the opportunity to fully observe or review the candidates. She also is concerned that only three EAA Board members attending the last meeting as well as the timeline of the interview process deadline.

Chairperson Hayes Giles thanked Member Stancato for sharing her thoughts and stated that there was not a mandated deadline at this time. She also stated that the process was being rushed so quickly due to the school year starting. She suggested a review from the EAA Board members who were present during the interview process. After, she suggested hearing all of the EAA Board members' thoughts. She also discussed the public's concern with reference to the interview process.

Chairperson Hayes Giles opened the EAA Board meeting up for further discussion with the Board and stated to move further if there was a desire to proceed with the process. She also reviewed the hiring process of the EAA Chancellor's position as follows:

- There were 22 candidates that applied to the EAA Chancellor position and all were identified for consideration;
- The feedback was pretty broad;
- The search firm vetted the candidates and interviewed 10 out of 22 candidates and recommended 4.

Chairperson Hayes Giles discussed her thoughts on reviewing the ranking process on the candidates. She also presented this to the Board for further discussion.

Member Morris thought that the search was well formatted. He discussed an overview of following the Chancellor's interview process and stated that staying in a temporary state is not a comfortable thing to do at this time. He also stated that broadening the timeline based on reviews from other stakeholders would not be time well spent. However, he was very interested in hearing the Board rankings.

Chairperson Hayes Giles thanked Member Morris.

Member Goss thanked the EAA Board members who went through the interview process. She also stated that she felt that Member Stancato made a very important point. She stated that narrowing down the process and hearing from teachers, principals and parents would be comfortable and would ease the public's uncertainty about candidates. She also agrees with Member Stancato about expanding the search process.

Member Morris asked what if candidates were not liked by the public. He stated that this would then create more of a monster as well as a potential nightmare.

Member Goss suggested the public having the opportunity of being part of the process and being able to ask them questions as well. She also stated that the Board's responsibility was to select the Chancellor.

Member Morris stated he felt that the public may be offended and also stated that the duty is for the Board to do their assigned jobs.

Member Treder-Lang stated that the interview process was good and it went very well. She was glad to be a part of the process and stated that their packages were complete. She was glad that she had a chance to touch and feel out the candidates and stated that they were very well qualified. She felt that there was a lack of participation from the community as they were informed. She also stated that she was very comfortable with discussing her ranking of the candidates at this time; she felt that she was in a good position to do so as she took a great deal of time to do the additional research on the candidates as well.

Member Pickard discussed that he wasn't able to be at the last meeting. However, had time to peruse the Chancellor candidates' information. He suggested more time and agreed that the process was going fast. He thought that narrowing the candidates down was a great idea and suggested that stakeholders review the top candidates.

Member Wood went back to Member Morris' discussion and stated that he was planning on listening to the interview recommendations provided that a consensus was met. He also stated that if no consensus was met, the opportunity of narrowing down to two candidates would provide another opportunity for a public meeting.

Member Schatzel felt that there was a need to have the intention of listening to the community and agreed that scheduling additional interviews would be very hard to manage. She also discussed that the meeting had been posted as well as web-casted and stated that this process would have allowed the public to review the interviews.

Member Goss stated that she did not think that it would hurt the Board to have a thorough open process in reference to the public knowing about the posting. She suggested a more engaged process as well as an intentional community outreach to stakeholders.

Member Wood stated that he was not sure if the Board members were able to discuss the candidates' outcome. However, suggested deciding on two final candidates to move the process forward.

Chairperson Hayes Giles stated that there was actually no previous discussion by the Board about the candidates. She also discussed reviewing their rankings and coming up with two candidates.

Member Treder-Lang agreed with discussing the rankings and was looking forward to hearing the results in reference to the outcome of coming up with two candidates.

Member Morris asked what if the top two candidates do not include Veronica Conforme, the Interim Chancellor. He stated if so, this would not be a good idea.

Member Pickard asked if Member Morris was conveying this to the public.

Member Morris doesn't understand why other ideas are being revisited when the hiring process of the EAA Chancellor was already voted on.

Member Pickard stated that he was not comfortable with casting a vote today. However, would love to hear the ratings as well as comments.

Chairperson Hayes Giles stated that the Board needed to move the meeting along. She also stated that she had heard really good discussions

Member Goss suggested making a motion.

Member Stancato made a motion to present the two top candidates and having those candidates interviewed by the stakeholders after.

Motion: Member Stancato

Support: Member Goss

Ayes: 7 Abstains: 1 Nays: 0

The motion was carried.

B. Selection of Permanent EAA Chancellor (Tabled until the next Scheduled Special EAA Board Meeting)

Chairperson Hayes Giles proceeded to discuss the rankings of the top two candidates along with Member Stancato and Member Treder-Lang. The rankings were as follows.

Board Member	Ranking #1	Ranking #2
Joyce Hayes Giles	Carlton D. Jenkins, Ph.D.	Veronica Conforme
Shirley Stancato	Carlton D. Jenkins, Ph.D.	Veronica Conforme
Mary Treder Lang	Veronica Conforme	Carlton D. Jenkins, Ph.D.

Chairperson Hayes Giles was very excited about the outcome of the candidate's ratings and suggested giving the Board more opportunity for interaction. She asked the Board for suggestions on moving forward to the next phase.

Member Pickard suggested public reviews as well as key stakeholders being involved.

Member Stancato agreed and stated that this would help with the success of choosing the Chancellor.

Chairperson Hayes Giles asked the Board if they all agreed on this process.

Member Morris was excited about the additional Board members having a chance to interact with the Chancellor candidates.

Member Pickard asked if the search firm and Board Chair could lay out a process with the candidates as the deadline was originally slated for October 1st.

Chairperson Hayes Giles believed so and is happy to work through to handling the next phase of this process. She also suggested going over possible meeting dates.

Chairperson Hayes Giles asked if there were any additional questions by the Board. There were none.

IV. Public Comments

Chairperson Hayes Giles stated to the Executive Committee that it was now time for Public Comments and asked Tyrone E. Winfrey, Sr. to announce. Mr. Winfrey stated that there were none.

V. Adjournment

Chairperson Hayes Giles asked for a motion to adjourn the EAA Executive Committee.

Motion: Member Morris

Support: Member Stancato

Ayes: 8 Nays: 0

The motion was carried

Chairperson Hayes Giles adjourned the meeting at 1:17 PM

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Secretary / Recording Secretary

Date

Approved by the Authority Board,

Secretary / Recording Secretary

Date